



# DCR

*Court Reporters & Interpreters*

QUAL JUSTICE UNDER LAW

Court Reporters · Videographers · Conference Rooms · Interpreters

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2625 Townsgate Rd., Suite 330 Westlake Village, CA 91361

# Depo Accomplished

*Last minute requests? Quick turnaround? Need a conference room in Fresno with a web videographer? A single call or e-mail accomplishes it all.*

*Deposition logistics and litigation support provided by Duke Court Reporters allows attorneys to devote their attention to the substantive issues of the case.*

*Clients receive comprehensive and competitive service – Web Conferencing, interpreters, court reporters & videographers, facility booking, multi-formatted transcripts, and online case management – all customized to the needs of the case.*





## *Located Where You Live & Work*

- *Headquartered in Westlake Village, DCR operates 25 convenient and comfortable locations for attorneys throughout California.*
- *Web conferences and depositions in all 50 states are easy to schedule through DCR's affiliation with the National Network Reporting Company (NNRC).*
- *Multi-party and multi-city depositions are our specialty.*

## *Professional Performance*

- *Support staff members have previously worked as legal secretaries.*

*Functioning as deposition concierges and facilitators, they bring firsthand knowledge of attorneys' procedural needs to produce problem-free depositions.*

- *A family-owned corporation, DCR combines the personal service and flexibility of an independent reporting firm with the efficiency and value of larger agencies.*
- *DCR reporters are fast, accurate, and on time – we are highly experienced professionals with educational credentials exceeding industry standards.*

*All interpreters we assign are court-certified.*

## *Strategic Alliance*

### *National Network Reporting Company*

*As members of the National Network Reporting Company (NNRC), Duke Court Reporters is part of the most prestigious independent court reporting firm organization in the nation.*

*The expansive reach of NNRC allows DCR to provide nationwide comprehensive litigation support, including court reporters, legal videography and web conferencing, across all 50 states and Canada.*

*All NNRC members are highly recommended by both their clients and their peers for their professionalism, depth of support services, and timely and accurate services. Members meet stringent qualifications and standards for state-of-the-art technology in reporting, professionalism, and other client amenities.*

# Services



*While no two cases are ever identical, attorneys can always count on the reliability, professionalism, and high-level skills of Duke Court Reporters in every deposition we handle. The services DCR can provide include:*

## *Court Reporters*

*All DCR reporters exceed minimum industry standards. This contributes to the accuracy of our work and the speed of our turnaround time.*

## *Web Conferencing*

*Conduct depositions using your office desktop computer. DCR offers Internet-enabled audio and video technology that maximizes the convenience of conducting videoconference depositions across the nation.*

## *DCR Connect*

*Equipped with leading communications technology, our web videoconferencing center provides a flawless and comfortable location link across the region, state, country, and world. Can also be used for trial preparation, attorney/client meetings, multi-office correspondence and strategic meetings.*

## *LiveNote*

*DCR reporters are certified interactive realtime reporters to LiveNote software, an innovative program that allows clients to annotate testimony as it is given and manage transcripts, exhibits and synchronized video.*

## *Videography / Digitized Synchronization*

*Studio-grade equipment, compact wireless lavalier microphones and high quality imaging results in an easy-to-view, easy-to-access recorded session. Transcripts and exhibits are accurately synced to video and delivered electronically, on CD or DVD for convenient reference.*

## *Multiple Party Case Management*

*Smooth coordination of depositions that require bridging in numerous participants from several locations simultaneously. DCR's deposition concierge oversees all critical support – photocopying, faxing, scanning exhibits – whatever you need, when you need it.*

## *Deposition Scheduling: USA & Abroad*

*From Malibu to Michigan, Maine and all points in between, our network supports your litigation path across the United States and Canada. Faxed and email schedule reminders and calendar changes inform all parties, in all locations of developments.*

## *Conference Rooms*

*Choose from 25 locations throughout California operated by DCR. When a deposition requires going further afield, our affiliated satellite sites across the country and world have you covered.*

## *Interpreters*

*We assign only court-certified interpreters and can provide simultaneous and consecutive services in more than 100 languages. Oral, written, and industry-specific services are available.*

## *Online Repository*

*Storage and access to transcripts, exhibits, and video in a password protected online location. This convenient document management tool grants third-party access and operates from any computer.*

## *Transcript Delivery*

*In addition to your hard copy, transcripts can be delivered in ASCII, as an E-Transcript, copied to CD or DVD, uploaded to the online repository, and compressed into a travel-size format, complete with a word scan index.*

## *Quality Assurance*

*In office reviews of transcripts before delivery maintain the level of service DCR's clients expect.*

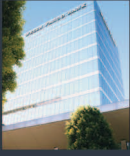
## *Timely, Reliable & Efficient*

*From fulfilling emergency requests to quick turnaround service, we reduce the time clients devote to managing transcripts and depositions.*

*Our reporters and interpreters are prompt, professional, and polished, always prepared and pleasant participants in the proceedings. As part of our efficient and cost-effective operations, DCR provides paperless account administration.*



# Locations



**Wells Fargo Bank**  
433 N. Camden Dr. 4/6 Fl.  
Beverly Hills, CA



**Airport Center Bldg.**  
9841 Airport Blvd. #200  
Los Angeles, CA



**Torrey Reserve North Court**  
11622 El Camino Real #100  
San Diego, CA



**Kenquest Bldg.**  
499 North Canon Drive 1-4 Fl.  
Beverly Hills, CA



**Kilroy Airport Center**  
2250 East Imperial Highway #200  
Los Angeles, CA



**Sea Rise Building**  
233 Wilshire Blvd 4 Fl.  
Santa Monica, CA



**Broadway**  
235 North Broadway  
Blythe, CA



**Olympic Plaza**  
11500 W. Olympic Blvd. #400  
Los Angeles, CA



**Comerica Bank Bldg.**  
15303 Ventura Blvd 9 Fl.  
Sherman Oaks, CA



**Central Park Building**  
3500 West Olive #300  
Burbank, CA



**Admiralty Way**  
4640 Admiralty Way 5 Fl.  
Marina del Rey, CA



**Computax Tower**  
21250 Hawthorne Blvd. #500/#700  
South Bay, CA



**Century Park Plaza**  
1801 Century Park East 24-25 Fl.  
Century City, CA



**Esplanade Drive**  
300 E. Esplanade Dr. #900  
Oxnard, CA



**Summit At Valencia**  
27240 Turnberry Ln. #200  
Valencia, CA



**City National Bank Bldg.**  
16133 Ventura Blvd. 7 Fl.  
Encino, CA



**Corporate Center Pasadena**  
225 South Lake Ave. #300  
Pasadena, CA



**Victoria Ave.**  
801 S. Victoria Ave. #200  
Ventura, CA



**Wells Fargo Bank Bldg.**  
15760 Ventura Blvd. 7 Fl.  
Encino, CA



**Golden Eagle Plaza**  
525 B Street #1500  
San Diego, CA



**Westlake Corporate Plaza**  
2625 Townsgate Rd. #330  
Westlake Village, CA



**Downtown Plaza**  
211 E. Ocean Blvd. 2 Fl.  
Long Beach, CA



**Mission Valley Center**  
7676 Hazard Center Dr. #500  
San Diego, CA



**Warner Center Business Park**  
5850 Canoga Ave. 4-5 Fl.  
Woodland Hills, CA



**Airport Spectrum**  
5757 West Century Blvd. 7 Fl.  
Los Angeles, CA

To check on availability, please call us at:  
(800) DCR-3003 / (818) 706-3749 / (805) 267-1115.

# Frequently Asked Questions

## *How quickly can DCR schedule a depo?*

*Last minute and emergency requests for depositions are easily accommodated by our professionals. Contact us 24 hours a day, seven days per week.*

*DCR furnishes reporters, interpreters, and facilities on holidays, weekends, and outside of conventional business hours. In non-crisis situations, an ideal notification time would be 7-10 days when possible.*

## *What type of cases does DCR handle?*

*We have more than twenty years of experience working on all types of civil litigation, from slip and fall cases to complex multi-party professional liability matters. As active court reporters in Southern California, we also work with high profile clients in entertainment, media, sports, and business.*

## *How does DCR differ from others?*

*Superior personal service best defines DCR. As a family-owned corporation, we're agile enough to customize services to each case and attorney. Yet we also offer exceptional value and top quality reporters, who deliver accurate and prompt transcripts and supporting materials.*

## *How does DCR serve such a wide area?*

*Our headquarters in Westlake Village provides a distinctive and strategic location for videoconferences and depositions. DCR's web conferencing capabilities directly link clients with attorneys, deponents, and other participants throughout L.A., California and the country.*

*DCR's workforce is mobile and based throughout California. We dispatch court reporters wherever your deposition takes place. DCR has 25 conference rooms throughout the state and is affiliated with thousands more. Some of the areas we regularly serve are Century City, Beverly Hills, Encino, Oxnard, Ventura, LAX, San Diego, Valencia, Pasadena, South Bay, Woodland Hills, Blythe and Fresno.*

## *What are your quality control measures?*

*We apply rigorous standards to our products and services. Transcripts are reviewed for discrepancies and amended in a timely manner, prior to delivery. Our support team is highly experienced and trained in the latest litigation support technology.*

## *Can DCR help clients save money?*

*As an independent firm, DCR understands that time means money. Value influences the technology we select, the people we hire and the services we offer.*

*Web Conferencing services eliminate the time and expense of travel allowing counsel the opportunity of having more billable hours.*

*LiveNote reporters provide instant access to testimony, viewable even to people not attending the deposition. No more waiting time for attorneys and paralegals.*

*Quick and reliable service – a core DCR commitment – reduces our client's diversion from essential activities.*

*Stringent quality control measures mean that clients do not correct errors on their time.*

*And above all, DCR holds its professionals accountable to the highest standards. As a result, clients gain the most valuable reward – service, transcripts and litigation support that allow them to perform at their highest level.*



